

STATUTES

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ICDM STATUTES

1. NAME

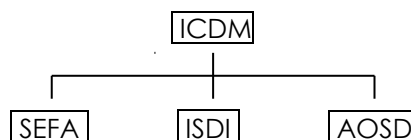
- 1.1 The Association's working language is English and it bears the following name:
INTERNATIONAL CONFEDERATION OF DRUM MANUFACTURERS, ICDM for short.

2. CONSTITUTION

- 2.1 The Association is an umbrella organization composed of the following three Regional Associations, which cover the following areas:

- 1) SEFA (European Association of Steel Drum Manufacturers): Europe, Africa and the Middle East
- 2) ISDI (Industrial Steel Drum Institute dba SSCI (Steel Shipping Container Institute): The Americas
- 3) AOSD (Asia-Oceanic Steel Drum Manufacturers): Asia and Oceania

[ICDM Organization Chart]



- 2.2 In order to stand under the umbrella of the ICDM, individual companies have to become members of the Regional Association of the geographic area in which they are primarily located.
- 2.3 Individual companies must comply with the membership requirements stipulated by their respective Regional Association.

3. AIM, OBJECT and SCOPE

- 3.1 The aim, object and scope of the Association is to establish an international forum to promote the safe and efficient manufacturing and use of new steel drums and pails, to encourage environmentally sound practices in the management of the packaging life cycle, and to promote the image and interests of the steel drum and pail business.

4. BUSINESS

- 4.1 To achieve the aim and object specified in the preceding article, the Association will perform the following business:
- (1) Research and study on production, specification and use of new steel drums and pails;
 - (2) Publicity activities through the ICDM Website and publications, etc. on new steel drums and pails;¹
 - (3) Participation in such international organizations as UN and ISO and enunciation of the ICDM position. SEFA is representing ICDM at the UN;
 - (4) To hold and to administer International Conferences on new steel drums and pails; and
 - (5) Other items deemed necessary to achieve its purpose.

5. Officers

¹ [Note] Website posting procedure: ICDM General Secretariat will prepare its contents and then distribute to the secretariats of the other Regional Associations. After approval of the contents, ISDI who is in charge of ICDM Website will post it on the Website.

- 5.1 The Association shall have the following officers.
- (1) Chairman: one
 - (2) Vice Chairman: two
- 5.2 Chairman of the Association shall be assumed in rotation by one representative from one of the three Regional Associations, as appointed by the Board, for a duration of three years.
- 5.3 Vice Chairmen shall be assumed by one representative from each of the two Regional Associations not covered by the Chairman, as appointed by the Board, for a duration of three years.
- 5.4 In case of the inability of one of the office bearers to perform, the Regional Association concerned shall appoint a new office bearer to finish the term of office of the vacant office bearer.
- 5.5 The office bearers of the Association shall not be entitled to any remuneration or reimbursement of travel and hotel expenses.

6. ADMINISTRATION

- 6.1 The Association's administration is vested in:
- (1) The Board; and
 - (2) The General Secretariat.

7. BOARD

- 7.1 The Board is composed of three officers as stipulated in Article 5.1. Secretariats of regional associations can be present at the Board.
- 7.2 Other Office Holders of the Regional Associations, Working Group Chairmen and/or experts in specific sections of the Regional Association's activities may be invited by officers of the Regional Associations to attend Board meetings in an advisory capacity.
- 7.3 Board meetings shall be chaired by the Association's Chairman. If he is unable to attend the Board meeting, one of the two Vice-Chairmen shall chair the meeting.
- 7.4 The Chairman shall convene meetings of the Board as often as is deemed necessary with, at least, one such meeting every year in turn, in each of the regions covered by the Regional Associations constituting the ICDM.
- 7.5 If required, the Chairman may decide to replace a regular Board meeting by the exchange of correspondence or telephone or video conference among the Regional Associations.
- 7.6 Resolutions will be carried if they receive the unanimous vote of Chairman and two Vice Chairmen.
- 7.7 At least four weeks prior to the meeting, the General Secretariat should distribute an agenda for the Board meeting.
- 7.8 The Board is responsible:
- (1) for the management and co-ordination of the Association's activities as a whole, in accordance with the Statutes, and for the implementation of decisions and recommendations;
 - (2) for the review and oversight of all expenditures of the ICDM and it shall exercise this authority by the preparation and approval of an annual budget prior to the beginning of each calendar year. Any expenditure in excess of this approved budget will require approval by the Board prior to the commitment of such funds;
 - (3) deciding on the amendment of the existing Statutes, the adoption of new Statutes and

the dissolution of the Association;

- (4) establishing criteria for membership or changing the structure of the Association;
- (5) fixing the rights and obligations of the members; and
- (6) fixing the subscriptions and extraordinary contributions per member.

8. GENERAL SECRETARIAT

8.1 One of the Regional Associations, to which belongs the Chairman, shall designate an individual to act of as the General Secretariat of the Association, who shall carry out all secretariat work, as may be required, in accordance with decisions by the Board.

9. Business Year

9.1 The Association's business year is the calendar year.

10. SUBSCRIPTIONS AND EXPENSES

10.1 The General Secretariat shall submit a budget proposal for approval by the Board, prior to the beginning of each calendar year.

10.2 The General Secretariat is empowered, within the framework of the budget and of resolutions concerning subscriptions and extraordinary contributions, to ask the members for remittances on their membership dues which are payable on 1st January of each year.

10.3 In principle, the Association's accounts are kept in US Dollars. However, the Board may decide that the expenses relating to international conferences shall be settled in the currency of the host country.

10.4 In the event of the Association being wound up, the remaining assets or obligations will be apportioned among the members according to the scale of subscriptions last paid.

10.5 All budgeted and unbudgeted expenditures necessarily incurred by the General Secretariat in the discharge of its duties, which have been approved by the Board, shall be borne in equal shares by the Regional Associations. However, the Board may decide another option.

10.6 Expenses incurred by the delegates attending meetings shall be borne by their respective Regional Associations and shall not be chargeable to ICDM. The expenses of social functions on the occasion of Board meetings shall be borne by the host Association.

11. EXECUTION OF STATUTES

11.1 These Statutes shall take effect after approval of the ICDM Board.

12. MODIFICATION OF STATUTES

12.1 Any modifications, changes, or revisions of these Statutes pursuant to Section 7 shall be documented in the minutes of a board meeting.

(Annotation)

1. The ICDM Statutes were established in July 1994 by the following three regional associations as founding members.
 - SEFA (Syndicate Européen de l'Industrie des Fûts en Acier)
 - SSCI (Steel Shipping Container Institute)
 - JSDA (Steel Drum Association of Japan)
2. It was approved at the ICDM Tokyo Board Meeting in May 2004 that in place of JSDA, AOSD became a member of the Association.
3. This revision was approved by the ICDM Board Meeting in October 2017
4. .Statutes corrected on June 27, 2018 to reflect change in name of SSCi to ISDI. .